

# BLYTHE HOUSE HOSPICECARE

## Hospice at Home Health Care Assistant

### JOB DESCRIPTION



**Area of Work: Hospice at Home**

**Responsible to: Hospice at Home Manager/Deputy Manager/Coordinators**

### Organisational Vision, Mission and Values

#### Vision

That everyone living within the communities we serve has access to end of life care of the highest quality.

#### Mission

To make every day count through giving the highest quality support for patients and carers living with a life limiting illness or affected by death and dying by:

- Ensuring we have the skills and experience to deliver and promote excellence in end of life care provision.
- Working in partnership with other local end of life service providers to ensure the best possible patient experience is achieved.
- Developing services to reflect the changing needs of the diverse community we serve.

#### Values

Respecting the unique worth of every person

We believe that every person is different but equal and that everyone's unique needs and contribution should be recognised and supported.

Exercising responsible stewardship

The commitment of our staff and volunteers in making the best use of all our resources enables us to deliver high quality care today and in the future.

### Working with hope

Our hope is to enable patients and carers supported by the hospice to live well and die well.

### **Department Objectives**

To provide a nursing service which is available 24 hours, 7 days a week, for people with a limited life expectancy, to enable them to remain at home if that is their wish.

It is intended to be complementary to Primary Health Care Services.

### **Role within the Department**

To work in co-operation with the Primary Health Care Team and other agencies to provide support and skilled nursing care to those at end of life who wish to remain at home.

To provide respite, help and support to the families and carers of individual patients.

To attend team meetings on a regular basis, undertaking clinical supervision, mandatory and on-going training as required.

To participate in team peer review and support learning through reflective practice.

### **Key Tasks and Responsibilities**

1. To work with, and support the patient, relatives and carers; being sensitive to their changing physical, psychosocial and spiritual needs.
2. To provide skilled nursing care within the care plan of the District Nurse and in accordance with the medical care prescribed by the GP.
3. To help/prompt the patient to self-medicate, if it is part of their nursing care plan.
4. Demonstrate simple nursing procedures, where appropriate, for carers to assist in promoting and maintaining patient comfort.
5. To communicate and liaise with the District Nurse and Hospice at Home Manager/Deputy Manager/Co-ordinator, reporting on the condition and needs of the patient and providing and maintaining nursing reports and records as necessary.

6. Advise the Hospice at Home Manager/Deputy Manager/Co-ordinator of any equipment and aids required for the provision of efficient nursing care and to meet the needs of the patient.
7. To be familiar with the procedure in the event of an emergency or death of the patient.
8. To maintain professional confidentiality in all matters relating to patient care.
9. To follow the instructions given for the moving and handling of patients and the use of handling equipment.
10. To keep up to date with developments in nursing care and treatments.
11. To report any complaints from patients or their carers immediately to the Hospice at Home Manager/Deputy Manager/Co-ordinator.
12. To be accountable to Blythe House Hospicecare in line with the Code of Behaviour as documented in the Hospice at Home staff handbook.

### **Other Tasks and Responsibilities**

1. To be conversant with, and adhere to the policies and procedures of the hospice.
2. To identify yourself as a Blythe House Hospicecare at Home Health Care Assistant and to act as their ambassador in the community.
3. To submit on a monthly basis, time sheets, claims for mileage along with reports of the patient care delivered on behalf of the hospice.
4. To be aware of the Disciplinary and Grievance Procedures and the Health and Safety at Work Act, particularly in relation to nursing in the community and the moving and handling of patients.
5. To immediately report accidents and incidents according to procedure.
6. To have a flexible working approach to promote a client-centred service.
7. Participate in staff and other Blythe House Hospicecare meetings as required.

### **Key Competencies and Skills Requirements**

**Qualifications:****Competencies:**

A minimum of 2 years caring experience

Essential - Experience in palliative care

Essential - Car owner/driver

**Skills/Training required**

- All post holders will be required to attend an induction course prior to commencing work in patients' homes.
- All post holders must attend moving and handling training as soon as possible after appointment and then on a regular basis.
- All post holders must attend statutory training as required.
- All post holders must attend regular support/supervision group meetings.

**Other**

This post will be subject to an enhanced DBS check as required by the Health Care Commission.