

**BLYTHE
HOUSE
HOSPICE**

FUNDRAISE

for Blythe House Hospice

.....



Before you get started we just wanted to say a **HUGE** thank you for choosing to raise vital funds for Blythe House Hospice

By choosing your local hospice to raise money for, you are helping us to provide free care to people across North Derbyshire, who are affected by life-limiting illness and bereavement.

It now costs £2million every year to keep services running; that's just over £5,479 per day.

The hospice receives less than 20% of its income from local NHS Integrated Care Boards, and must raise over 80% through fundraising and retail activities.

Thanks to the remarkable generosity of the local community, the care and support Blythe House Hospice provides remains completely free of charge to those that need it.

Find out more by visiting our website:
www.blythehousehospice.org.uk



Planning your fundraising event

Here is everything you need to know about planning a fundraising event for Blythe House Hospice.

What?

First things first, [pick an event!](#)... Pick something you enjoy!...

Keep your expenditure as low as possible and ask your family and friends for help, don't try to do everything on your own!

When?

[Choose a date and time](#) when there is not another event happening nationally or locally e.g. a big football game. Attendees of your event should be notified at least six weeks prior to the event.

Share your reasons for raising money for your local hospice

[Social media feeds](#) are a great way to get your event out there and to invite people. If your event is open to the general public, make sure you ask local businesses e.g. cafes, pubs, your work place and gyms etc. to put a poster up for you. [And don't forget to tag us on your social media!](#)

Find us on social media:



Blythe House Hospice



blythehousehospice1



Blythe House Hospice



@BlytheHouseHosp





Tell us about it

If you let us know your event is happening, by contacting fundraising@blythehouse.co.uk or calling **01298 816 995**

We can support you with the planning and also give you charity donation buckets, along with bunting, posters, and t-shirts etc to use at the event.

Gift aid

If you are collecting sponsorship money for a challenge event Gift Aid is a great way of boosting your fundraising total.

Anyone making a donation, who is a UK taxpayer, can Gift Aid their donation by ticking the Gift Aid box and providing their full address and postcode, so we can claim back 25p for every £1 they donate.

Set up a JustGiving page

JustGiving is an easy way of collecting money if you are asking for sponsorship for taking part in a challenge event. You can set up your page telling people all about your fundraising activity and why are you wanting to raise money for us. Visit our page below and click 'Raise money':

www.justgiving.com/blythehouse



Have you thought about asking your employers if they offer match funding to their employee's when raising money for charity?

www.blythehousehospice.org.uk



LET'S GET STARTED

What event should I hold?

A-Z of Fundraising Ideas

If you're unsure on what event you should hold, we've got you covered: -

A

- Afternoon tea
- Art exhibition
- Auction
- Abseil



B

- Bake off
- BBQ
- Beer tasting
- Battle of the bands
- Bike ride
- Bingo
- Birthday party



C

- Cake sale
- Car boot sale
- Car wash
- Cheese & wine night
- Coffee morning
- Comedy night
- Craft fair
- Cricket match
- Carol singing
- Cross country

D

- Dinner party
- Darts tournament
- Dog walk
- Dress down day
- Dryathlon (no alcohol)
- Duck race
- Dance show/competition



E

- Easter egg hunt
- Eighties night

F

- Fun run
- Fancy dress
- Fashion show
- Fetes and fairs
- Football match
- Fright night
- Flower arranging



G

- Garage sale
- Golf day
- Garden party
- Gala ball
- Games night
- Guess the name



L

- Line dancing competition
- Long distance challenge



H

- Halloween party
- Head shave
- Horse racing night

M

- Marathon
- Movie night
- Murder mystery night
- Music event



I

- It's a knockout competition

N

- Nearly new sale
- Netball tournament
- New Year's resolutions

J

- Jazz evening



K

- Karaoke
- Knitting Marathon
- Kick boxing competition



O

- Obstacle course
- Office sweepstake
- Open garden event

P

- Pancake day party
- Pub quiz
- Penalty shootout competition
- Pet show
- Photo competition
- Plant sale



Q

- Quiz night



W

- Window cleaning
- Wedding favours
- Waxing
- Walking challenge
- Wine tasting

R

- Raffle
- Record breaker
- Relay race
- Rugby tournament

Z

- Zumbathon

S

- Silent auction
- Scavenger hunt
- Sponsored silence
- Street party
- Swear box
- Swimathon
- Sports day
- Skydive



T

- Talent show
- Tombola
- Triathlon

U

- University challenge-style event
- Unwanted gift sale



The possibilities are endless...
Be bold, be creative and think outside the box to raise money for your local hospice!



WHAT COULD YOUR FUNDRAISING PROVIDE

With your donations, Blythe House Hospice can continue to provide the highest levels of support and care to people affected by life-limiting illness and bereavement.

£35



Will buy a bereaved child a specialist book and a memory box for them to remember their loved one as a child should

£400



Will fund 10 hours of specialist family support for a family learning to come to terms with a life-limiting illness diagnosis

£500



Will provide one patient with 10 physiotherapy sessions to help them cope with the mobility effects of their illness

£1,048



Allows our Hospice at Home team to be with 2 patients for a full night; giving their loved ones a worry-free night's sleep

£4,400



Gives 5 children who have suffered the death of a parent access to a full course of counselling to help them come to terms with their loss

£8,750



Will fund the running of the whole Roaming Car Service for one week, providing urgent access to nursing support for patients throughout the night across the whole of North Derbyshire

LEGALITIES

Planning a bake sale, BBQ, or an event for Blythe House Hospice? Then please be mindful and check the legal requirements you need to follow when hosting an event for us.



- Have you got permission to hold your event in a public place?

If your event is held at a private venue or on private land, this will be the property of the landowner. If you are using a park or a public place, you will need contact the local authority.



- Do you have a person's permission to take their photo?

You will need to check that everyone is happy to have their photo taken. Also make sure that you gain the consent of a parent or legal guardian before taking photos of children.



- Do you need First Aid support?

For small events there should always be someone on hand who has basic first aid knowledge and has a mobile phone to call the emergency services if required. For larger events, a minimum of two first aiders is recommended. St John's Ambulance (www.sja.org.uk) and British Red Cross (www.redcross.org.uk) can give further advice on first aid and can provide first aid cover. Also consider if the police and/or fire service need to be informed.



- Do you have public liability insurance?

Check if the public liability insurance for the venue you are using will cover you in the event of a claim. If you are using your own home, a quick call to your insurer will clarify if you are already covered.



- Have you done a risk assessment?

We can provide you with a template but the key things to remember are to eradicate or minimise the risk of harm from possible trip or slip hazards or anything else that could cause an accident, heavy lifting, keeping fire exits clear, first aid provision and ensuring those people who are handling money are not at risk.



- Serving alcohol or providing entertainment?

You will need a temporary licence if you are selling alcohol or providing music or dancing in an unlicensed venue.

You can apply for a TEN (Temporary Event Notice) from the local authority.



LEGALITIES



- Are you holding a public collection, raffle or lottery?

1. If you plan to collect money on the street, you will need a permit from your local authority.
2. If your collection is in a venue then you will need the owner's permission.
3. If you are holding a raffle, you do not need a licence, providing you sell tickets and draw your raffle on the day at your venue. However, if this is not the case, you will need a lotteries license from the local authority and follow the strict guidelines on printing the tickets. It is against the law to sell raffle tickets to anyone under the age of 16. All tickets need to be sold for the same price and have an equal chance of winning, so for example, you cannot offer a discount for buying more than one ticket.



- Are you using any suppliers?

Make sure they comply with health and safety standards and have current certificates for any specialist activity that they may be providing.



- Counting money?

If you are going to count the money raised yourself and then present the hospice with a cheque, you must ensure that there is at least one other person (preferably two or more) with you when the money is counted. That person must not be a spouse or other close relative.



- Producing posters and flyers?

Please include the statement 'in aid of Blythe House Hospice, registered charity number 1031192.'
We are happy to supply our logo for your use but please do not alter the colours or distort the logo in any way.

If you wish to use our logo we will need to approve your artwork before you go to print so please allow a minimum of 5 working days for this.



CELEBRATING YOUR SUCCESS

Let's shout about it!...



Be sure to thank everyone who supported you, including helpers, sponsors, everyone who donated and attended, and let them know how successful you were – this could potentially lead to further donations. Other things you need to do:



- **Tell everyone about your success -**

Let the local newspapers and radio stations know, this can also result in further donations, (please specify what you did to raise the money) and remember to post to your social media pages, and tag us so we can support you!

- **Send back our branded items -**

We would appreciate if you could return any collection tins, buckets, banners or bunting we have given you for your event as soon as possible, we will then be able to send these onto other supporters.

- **Encourage others to get involved and fundraise -**

Hold your head up high and be proud; we could not provide free of charge care to people across North Derbyshire, if it was not for you! It is because you care, that we can.

Ways to get your fundraising to us:



JustGiving Page

The money will be sent directly to us from JustGiving including any Gift Aid. Make sure to give a final shout out for any donations, and post a thank you onto your page for all your supporters.



Visit the hospice

Come along and visit the hospice with your cash or cheques, our reception is open Monday - Friday, 9am - 5pm.
(Please make cheques payable to "Blythe House Hospice")

Donate online

You can also donate to Blythe House Hospice via the donation page on our website:

www.blythehousehospice.org.uk/donate

**Thank you for your amazing hard work,
and helping to support your local hospice,
we couldn't do what we do without you.**





‘We are all potential patients of Blythe House; you never know when you might need the services. Everyone knows someone who has been affected by a life-limiting illness or required hospice care, so it’s really good to support the hospice, and my little way to give something back.’

- Sue Gillies

CONTACT US

If you wish to receive any more information on fundraising for Blythe House Hospice, please:

Call: 01298 875089

E-mail: fundraising@blythehouse.co.uk

For more information on the services and support Blythe House Hospice provides for people who are affected by life-limiting illnesses in North Derbyshire please visit our website.

Or call our reception on:
01298 815388

Follow us on social media



Registered Charity No. 1031192

www.blythehousehospice.org.uk